



Mendocino County Health & Human Services Agency

Healthy People, Healthy Communities

Public Health Services

Division of Environmental Health

Ukiah Office: 860 N Bush St, Ukiah CA 95482 Phone: 707-463-4466
Fort Bragg Office: 120 W Fir St, Fort Bragg CA 95437 Phone: 707-961-2714



♦ Important Information ♦

Payment of your Annual Permit to Operate a Food Facility fee is due before February 1, 2017. If you would like to make a payment arrangement, please contact the Environmental Health Division upon receiving your invoice. No payment arrangements will be made after February 1, 2017.

Payment made after February 1, 2017 is assessed a 20% late penalty for each month the invoice is not paid. Payment arrangements cannot be made after February 1, 2017. Avoid late penalties or/and collection charges by paying your invoice before February 1, 2017.

Environmental Health's Phone Number is 707-234-6625

Consumer Protection Program Newsletter for Food Facilities

Dear Mendocino County Food Facility Operators,

For those facilities that are required to operate from a commissary, please submit a new updated commissary form to Environmental Health when the commissary agreement expires or there is a commissary change.

Temporary Food Facility operators please remember: when preparing/serving potentially hazardous food from the temporary food booth you must fully enclose the booth. Use mesh screening to cover openings to keep out flies. Place a tarp or other protective cover on the ground inside the booth to contain spills & debris. Refer to our temporary food booth guidelines for more information.

Should there be a change to your menu, please notify Environmental Health. When the menu change requires specific equipment, structural, operational and/or procedural changes, we will need to approve structural and equipment changes, additions or review procedural and operational changes.

In 2017 we will have a new form to invoice for charges that are not covered by our standard permit fees.

Through November 8th, 2016, we have received 18 reported foodborne illnesses associated with food facilities. Last year (2015) we received a total of 9.

Our 2017 Food Safety Manager Certification Classes will be offered in Ukiah during the months of March, May and September; in Fort Bragg during the months of April, August and October; and in Willits during November (see enclosed schedule).

Please visit our website at www.co.mendocino.ca.us/hhsa/chs/eh/index.htm . We here at the Environmental Health Division wish you all a safe and wonderful new year.

Sincerely,

Brian Hoy, REHS
Consumer Protection Program Manager
Mendocino County Environmental Health