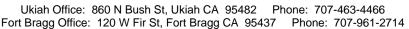


## Mendocino County Health & Human Services Agency

Healthy People, Healthy Communities

# Public Health Services Division of Environmental Health





#### **♦Important Information ♦**

Payment of your Annual Permit to Operate a Food Facility fee is due before February 1, 2017. If you would like to make a payment arrangement, please contact the Environmental Health Division upon receiving your invoice. No payment arrangements will be made after February 1, 2017.

Payment made after February 1, 2017 is assessed a 20% late penalty for each month the invoice is not paid. Payment arrangements cannot be made after February 1, 2017. Avoid late penalties or/and collection charges by paying your invoice before February 1, 2017.

#### **Environmental Health's Phone Number is 707-234-6625**

### **Consumer Protection Program Newsletter for Food Facilities**

Dear Mendocino County Food Facility Operators,

For those facilities that are required to operate from a commissary, please submit a new updated commissary form to Environmental Health when the commissary agreement expires or there is a commissary change.

Temporary Food Facility operators please remember: when preparing/serving potentially hazardous food from the temporary food booth you must fully enclose the booth. Use mesh screening to cover openings to keep out flies. Place a tarp or other protective cover on the ground inside the booth to contain spills & debris. Refer to our temporary food booth guidelines for more information.

Should there be a change to your menu, please notify Environmental Health. When the menu change requires specific equipment, structural, operational and/or procedural changes, we will need to approve structural and equipment changes, additions or review procedural and operational changes.

In 2017 we will have a new form to invoice for charges that are not covered by our standard permit fees.

Through November 8<sup>th</sup>, 2016, we have received 18 reported foodborne illnesses associated with food facilities. Last year (2015) we received a total of 9.

Our 2017 Food Safety Manager Certification Classes will be offered in Ukiah during the months of March, May and September; in Fort Bragg during the months of April, August and October; and in Willits during November (see enclosed schedule).

Please visit our website at <a href="www.co.mendocino.ca.us/hhsa/chs/eh/index.htm">www.co.mendocino.ca.us/hhsa/chs/eh/index.htm</a>. We here at the Environmental Health Division wish you all a safe and wonderful new year.

Sincerely,

Brian Hoy, REHS Consumer Protection Program Manager Mendocino County Environmental Health